



Privacy Policy

At Teppen Corporation, we are committed to protecting the privacy and security of our clients' and candidates' personal information. This Privacy Policy outlines how we collect, use, disclose, and protect the personal information we collect from individuals.

1. Collection of Personal Information:

We collect personal information from individuals through various means, such as job applications, resumes, interviews, reference checks, and other business-related activities. The types of personal information we collect include names, contact information, employment history, education, skills, and any other information necessary for the staffing process.

2. Use of Personal Information:

We use the personal information we collect for the following purposes:

- To assess and match candidates with job opportunities
- To communicate with clients and candidates regarding job placements, interviews, and other staffing-related matters
- To conduct background checks and verify qualifications
- To comply with legal and regulatory requirements
- To improve our services and operations

3. Disclosure of Personal Information:

We may disclose personal information to the following parties, but only to the extent necessary to fulfill the purposes outlined above:

- Clients seeking candidates for job placements
- Third-party service providers who assist us in the staffing process, such as background check providers
- Government authorities or regulatory bodies as required by law

4. Protection of Personal Information:

We take reasonable measures to protect the personal information we collect from unauthorized access, use, or disclosure. We have implemented physical, technical, and administrative safeguards to ensure the security and confidentiality of personal information.

5. Retention of Personal Information:

We retain personal information for as long as necessary to fulfill the purposes for which it was collected, or as required by law. When personal information is no longer needed, we securely dispose of it.



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6. Consent:

By providing us with your personal information, you consent to the collection, use, and disclosure of that information as described in this Privacy Policy.

7. Access and Correction:

You have the right to access and correct your personal information held by us. If you would like to review, update, or delete your personal information, please contact us using the contact information provided below.

8. Changes to this Privacy Policy:

We may update this Privacy Policy from time to time to reflect changes in our practices or legal requirements. We encourage you to review this Privacy Policy periodically for any updates.

9. Contact Us:

If you have any questions or concerns about our Privacy Policy or our handling of personal information, please contact us at:

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